

**THE CHARITY OF WILLIAM WILLIAMS**  
Established 1621 (Registered Charity Number 202188)

**STRICTLY CONFIDENTIAL**

**Parental /Household Income to be completed by the Parents/Guardians of**

.....(Name of Applicant)

The Trustees have received an educational grant application for the coming academic year from your son/daughter and require the following information regarding parental/household income in order to ascertain his/her eligibility under the Charity's Scheme. Non-receipt of this completed form will invalidate the application.

Those households with a **net income** of more than £40,000 will not generally be considered, however if there are circumstances you wish Trustees to be made aware of in support of your son's/daughter's application which affects your available income adversely then please write on a separate sheet including information regarding any dependent siblings.

The Trustees would be glad if you would complete the information requested on this form and return to the undersigned asap /before the cut off date of **11<sup>th</sup> September 2020**

**PRIVACY NOTICE - EUGDPR - Data Protection Regulations (25<sup>th</sup> May 2018)**

The Charity of William Williams complies with Data Protection Regulations which requires us to provide you with a 'Privacy Notice' advising you of your rights and of how our Charity uses your personal information (Data). Enclosed herewith is the Charity's 'Privacy Notice'. *If more than one parent/partner/guardian's information is included in Form B then **both** will need to sign the Privacy Notice.* Please carefully read, sign and return the Privacy Notice together with completed Form B and associated paper work.

**Please note that Trustees will not be able to process your son's/daughter's application until they have received a signed Privacy Notice from you.**

**Data Protection Statement:**

It is part of the Trustees responsibilities to ensure that applicants for grants are suitably qualified under the terms of the Charity's Governing Instrument. Trustees therefore need to make appropriate investigations of each applicant. The personal data supplied on this form will be held on file and be used for the sole purpose of the Trustees of the Charity of William Williams to determine any award and will not be disclosed to any other individual or organisation.

## FORM B

(To be completed by the parents/guardians of applicant)

### INCOME

If you prefer please detach this form and return it in a separate envelope.

Income	Gross per annum	Net per annum
<b>Earnings</b> ( <i>Form P60 for waged and Tax Form SA302 (for self employed) for the previous tax year will be required in support</i> )		
Father		
Mother		
Partner (if relevant)		
<b>Benefits/Income Support/PIP</b> (please specify)		
Housing Benefit		
<b>Universal Credit</b>		
Carer's Allowance		
Child Maintenance		
<b>Tax Credits/ Working /Child/ Pension Credit</b> (please specify)		
<b>Pensions</b> -Occupational		
-State		
<b>Other Income/Benefits</b> (please specify)		
<b>TOTAL COMBINED HOUSEHOLD INCOME</b>		

### EXPENDITURE

Details regarding main annual/monthly expenditure

Expenditure	Monthly	Per Annum
Mortgage		
Rent		
Council Tax		
<b>Any other expenditure you wish taken into consideration</b> (please specify eg loans/child maintenance etc)		
<b>TOTAL EXPENDITURE</b>		

**ANY ADDITIONAL INFORMATION** you wish to provide in support of your son's/daughter's application:-

**This form has been completed by:**

**Signature:** \_\_\_\_\_ (parent/guardian of applicant) \_\_\_\_\_  
**(Block Capitals)**

**Date:** \_\_\_\_\_